

# Campbells Corporate Services Limited - Standard Terms and Conditions

## 1 Introduction

1.1 These terms and conditions (the “Terms”) apply to all business undertaken by Campbells Corporate Services Limited (as defined below “CCSL”) and apply between (1) CCSL and (2) the “client” (as defined below). All obligations undertaken or assumed by persons within the definition of client shall be joint and several.

1.2 In these Terms “Campbells” means, as appropriate, (i) Campbells LLP, a limited liability partnership established under the laws of the Cayman Islands; (ii) Campbells Legal (BVI) Limited, a company established in the British Virgin Islands licensed to conduct business as a law firm; and (iii) Campbells Hong Kong, a general partnership established under the laws of the Cayman Islands and registered with the Law Society of Hong Kong as a foreign law firm.

1.3 The Cayman Islands firm known as “Campbells” converted from a firm to a Cayman Islands limited liability partnership known as “Campbells LLP” on 25 February 2021.

## 2 Corporate Management

2.1 **Registered Office:** Where CCSL provides the registered office of a company incorporated in the Cayman Islands or a limited partnership registered in the Cayman Islands or acts as agent for service of process or representative person for anyone, whether for a foreign company registered under Part IX of the Companies Act or under the Merchant Shipping Act or otherwise (each the “Entity”):

2.1.1 CCSL will maintain the statutory registers required by the laws of the Cayman Islands subject to the client providing all necessary documents and information for that purpose;

2.1.2 CCSL will arrange for payment of all fees due in accordance with the Companies Act or relevant limited partnership act provided that CCSL shall be in cleared funds at least 5 working days before the due date;

2.1.3 CCSL will forward all official mail (as defined below) received on behalf of the Entity to the contact person as advised by the Entity. Official mail will be dispatched (within 5 working days of receipt) to the email, facsimile number or postal address provided to CCSL by the Entity for such purpose from time to time. CCSL accepts no responsibility for non-receipt by the client of such official mail or any delay in such mail being received by the client. CCSL has no obligation to notify the contact person by telephone or to ensure or confirm actual receipt of any notification. Subject to the following sentence, correspondence other than official mail received for the Entity will be dispatched (within 12 working days of receipt) to the email, facsimile number or postal address provided to CCSL as aforesaid. Bank and brokerage statements and the like may be retained on the Entity’s file, may not be dispatched unless specifically requested by the Entity and the client waives all claims against CCSL for any loss caused to the Entity or any other person as a result thereof.

2.1.4 If requested to do so by the client, CCSL may retain and not dispatch items of mail for an Entity in which case the Entity waives all claims against CCSL for any loss caused to the Entity accordingly.

2.1.5 CCSL is authorized to sign any annual returns and other filings required in the Cayman Islands on behalf of the Entity and, in the case of an ordinary company, shall be and is hereby appointed as proxy of the shareholders of the Company for such purpose.

2.2 **Shareholders:** Where CCSL provides nominees in whose names any registered shares of an Entity shall be held:

2.2.1 CCSL shall not be obliged to accept any shares which are not fully paid or credited as fully paid or mortgaged or encumbered and, if CCSL agrees to do so, the client shall be liable to CCSL for any liability upon such shares.

2.2.2 Subject to any express provisions of these Terms to the contrary, CCSL shall, as regards the exercise of shareholders rights and the application of any dividends received, act upon instructions duly received in accordance with these Terms, save where contrary to law provided that if no instructions are received in a timely manner it may in its complete discretion and without liability for the consequences, act or decline to act as it sees fit or on its own initiative.

2.2.3 CCSL may without specific authority or liability cause any shares to be transferred by the nominee holder for the time being to CCSL or any other nominee, subsidiary or officer of CCSL, as nominee.

2.2.4 CCSL is authorised, but not obliged, without the need for specific instructions to cause annual general meetings of the shareholders to be held if so required by the Companies Act.

2.2.5 If the beneficial owner of any share shall die, become bankrupt or of unsound mind or, being an entity having legal personality, shall enter into winding up or any analogous process, CCSL may but shall not be obliged to require proof that any person claiming authority by or through the beneficial owner has such authority and CCSL may in its complete discretion and without liability for the consequences, act or decline to act on the directions of such claimant or on its own initiative.

2.2.6 No transfer, pledge or other encumbrance of the beneficial ownership of any share or any interest therein shall be effective save with written notice signed by the beneficial owner received by CCSL with such proof as CCSL may require in its complete discretion. Nonetheless, CCSL shall not be liable to any person for acting in reliance upon any alleged transfer, pledge or other encumbrance.

2.2.7 If the beneficial ownership of any share is held by more than one person, CCSL shall be entitled to regard each of them as having full authority on behalf of all of them for all purposes including the giving of instructions and receipts. Subject to contrary instructions from an authorised person, if any share or beneficial ownership of any share is held by more than one person or other entity having legal personality it shall be considered to be held jointly with the right of survivorship and upon the death of any joint owner ownership of such share will pass automatically to the survivors. In such case CCSL may accept instructions from any joint owner without notifying the others. If any joint owner shall die his personal representatives and the surviving joint owners must notify CCSL in writing immediately. Until CCSL receives such written notice, CCSL may act and treat the shares as through all joint owners were living. Before or after CCSL receives a written notice regarding the death of one of the joint owners, CCSL may ask any joint owner for certain documents or take or refuse to take any other actions that CCSL as deems necessary in its sole discretion.

2.3 **Directors and Officers:** Where CCSL agrees to provide any director or officer of an Entity:

2.3.1.1 CCSL may without specific instructions cause any such director or officer to resign and shall not incur any liability for doing so.

2.3.1.2 Any director or officer provided by CCSL may decline to act save upon the recommendation, opinion or advice of any authorised person.

2.4 **Economic Substance:** Where the Entity is a “pure equity holding company”, defined in the *International Tax Co-operation (Economic Substance) Act (2021 Revision)*, as a company that only holds equity participations in other entities and only earns dividends and capital gains, which is passively holding equity interests in other entities, the Entity engages CCSL to comply with all

applicable filing and registered office requirements in accordance with the *Companies Act (as revised)*, in order to satisfy the reduced economic substance test prescribed by the *International Tax Co-operation (Economic Substance) Act (2021 Revision)*, for a pure equity holding company.

## 3 General

### 3.1 Directions, Recommendations, Opinions and Advice

3.1.1 Directions, recommendations, opinions or advice of any authorised person (as defined below) may be accepted by CCSL save where otherwise provided herein and the burden of proving that no such directions, recommendations, opinions or advice have been given shall be the client’s.

3.1.2 CCSL shall have no liability for acting in reliance upon any directions, recommendations, opinions or advice given by any authorised person.

3.1.3 CCSL accepts no responsibility for determining whether any directions, recommendations, opinions or advice purportedly given by an authorised person are genuine and in fact given by an authorised person.

3.1.4 In the case of an authorised person which is a body corporate, firm or other entity other than a single individual person, CCSL shall be entitled to rely upon any directions, recommendations or advice given by any person purporting to be an officer of or otherwise authorised on behalf of such authorised person.

3.1.5 Until CCSL shall have received written notification of revocation from the client, CCSL shall not be obliged to recognise any other notification that the authority of any authorised person has been revoked.

3.1.6 In no event shall CCSL or any director or officer provided by CCSL or any subsidiary or affiliate of CCSL be obliged to act or omit to take any act (whether or not on the directions, recommendations or advice of any authorised person) if such act or omission would be disadvantageous to CCSL or the Entity in its sole and absolute discretion including without limitation if in the opinion of CCSL:

(i) The act would be illegal or would or might result in any liability on the part of CCSL in any jurisdiction;

(ii) The act would be contrary to the best interests of the Entity, CCSL or any other client of CCSL;

(iii) The act would be ultra vires such Entity or contrary to their duties and obligations as directors and officers, to law or to best practice;

(iv) The act would or might require the expenditure of moneys in excess of those held by CCSL on behalf of the Entity and which are available for the purpose; or

(v) The relevant directions, recommendations or advice shall be incomplete or uncertain or CCSL shall have grounds for questioning the genuineness or validity of the same or CCSL shall have received conflicting instructions. However, CCSL shall be at liberty to act notwithstanding the existence of any one or more of the foregoing circumstances (in particular, without limitation where CCSL provides directors).

3.1.7 In any case where CCSL may seek directions, recommendations or guidance from an authorised person but such directions, recommendation or guidance shall not be forthcoming in timely fashion, CCSL shall be authorised (but not obliged) in its complete discretion to act upon its own initiative without liability for any resulting loss.

3.1.8 In no event shall the client or any authorised person have any authority or purport to have any authority on behalf of CCSL. Nor shall the client or any other person have any authority or purport to have any authority on behalf of any Entity for any purpose whatsoever save to the extent, if any, that the client or such person shall be a director or officer of the Entity and shall properly derive his authority from that office or shall otherwise be properly authorised by the Entity.

### 3.2 Complaints

3.2.1 If at any time any queries or concerns on any aspect of CCSL’s services arise, please do not hesitate to contact the supervising partner at Campbells. If this does not satisfactorily resolve the matter, or alternatively, if preferred, please feel free to contact the managing partner at Campbells LLP.

## 4 Indemnity and Liability

The client hereby undertakes and agrees to indemnify CCSL, its subsidiaries and all shareholders, subsidiaries, directors, officers, employees or partners of CCSL and Campbells (Campbells together with CCSL, the “Indemnified Persons”) and to hold them harmless and to keep them indemnified and held harmless from all actions, suits, proceedings, claims, demands, losses, costs and expenses whatsoever which may be taken or made against the Indemnified Persons or which may be incurred or become payable by the Indemnified Persons in respect of or arising out of Indemnified Persons performing or providing any services for the Entity or any affiliate, holding any office, directorship or shareholding in the Entity or any affiliate or by reason of or in consequence of any decision, act or omission made by any of the Indemnified Persons in relation to the Entity, its affiliates, shareholders, directors and officers or any decision, act or omission made at the express or implied request of the client, any authorised person or any affiliate (together the “Services”) except in the case of fraud of the Indemnified Persons. The Indemnified Persons shall not be liable for any indirect or consequential damages or for any loss or damage whatsoever suffered by the Entity, its shareholders, directors and officers howsoever arising unless resulting from the fraud of CCSL and shall not be liable for any loss of client moneys held in escrow or any other form of economic loss to clients which occurs as a result of cybercrime activity which is outside their control, including without limitation unauthorised access of a client’s computer or computer network, electronic data interception or redirection causing misapplication of client funds or other related actions which may result in loss of client moneys. CCSL’s liability to the client (and, where applicable, to any third party) shall not exceed the maximum amount which may be payable by CCSL’s insurer in relation to any claim that the client may make or three times CCSL’s fees charged in the matter, whichever is greater. This limit shall apply to any and all causes of action against CCSL in respect of or arising from or in any way connected with CCSL’s services including future services. Where instructions on any matter are from joint clients, a single aggregated limit will apply to be shared by such joint clients. Except as otherwise expressly stated in writing, CCSL makes no warranties of any kind or nature, whether express or implied, including, but not limited to, warranties of merchantability or fitness for a particular purpose or use in connection with its services. CCSL shall not be liable in any way for failure to perform its obligations if the failure is due to causes outside its reasonable control.

### 5 Undertaking

The client hereby undertakes that the Entity will not be involved in any activities which would breach the laws or regulations or be regarded as immoral or criminal in the Cayman Islands or other jurisdictions.

### 6 Subsidiaries, Agents and Advisers

CCSL may act by its subsidiaries (including without limitation Campbells Directors Limited,

Campbells Secretaries Limited, Campbells Nominees Limited and Campbells Custodian Limited) and retain on its own behalf or on behalf of an Entity the services of attorneys (including Campbells), accountants and other advisers and shall be entitled to reimbursement of all fees and disbursements thus incurred. CCSL shall be entitled to rely upon any advice so obtained if from a professional person or a person reasonably believed to be competent to give advice; and CCSL shall in no event have any liability for anything done or omitted to be done in reliance upon such advice. If CCSL shall decide to obtain such advice it shall not be liable for declining to act pending receipt of such advice.

#### 7 Forgeries

Under no circumstances shall CCSL or any officer or agent of CCSL be liable to determine the authenticity or validity of any instrument, document or communication, whether purporting to be signed by an authorised person or a third party, or for relying in good faith in any manner upon any such instrument, document or communication which may prove to have been forged or otherwise invalid.

#### 8 Conflicting Interests

8.1.1 Where the client is acting as a trustee or in any other fiduciary capacity or where the rights or interests of the client are subject to any encumbrance, equity or third party interest, then, notwithstanding any actual notice of the same to CCSL, CCSL shall be entitled to disregard the same and to treat the client as the absolute beneficial and unencumbered owner of the Entity concerned subject always to any written directions from the client to CCSL properly made in accordance with these Terms and any other agreement between CCSL and the client.

8.1.2 If CCSL shall consider that it is or may be subject to conflicting claims in respect of any Entity or any property or assets thereof, CCSL may at its entire discretion take such steps as it may deem necessary (including an application to the Court in any jurisdiction by way of interpleader or analogous process) to safeguard its interests and shall not in any event be liable for complying with any order of any Court in the Cayman Islands or elsewhere. CCSL shall be entitled without liability to the client, pending determination of any such conflicting claim, to refuse to pay or deliver to the client all or any part of the account, property or assets as aforesaid which are the subject of conflicting claims or to act in any other manner that might prove to be improper upon the final determination of the conflicting claims. Without prejudice to any other terms and conditions, CCSL shall be entitled to charge the client with the amount of any legal or other costs incurred by CCSL in connection with the aforesaid or the immediately following sub-clause.

8.1.3 If CCSL shall consider it to be necessary or desirable in its own interests to have any question or matter determined by a Court of competent jurisdiction in any part of the world, it shall be at liberty to apply for the same and, pending such determination, to decline to act on any matters concerned with such determination.

#### 9 Fees

9.1.1 Save where CCSL has expressly agreed to the contrary, fees shall be payable for services rendered according to CCSL's scale of fees from time to time in force (the "Fee Schedule") and provision of registered office and any other services are subject to and conditional upon settlement of its fees in full in advance when due. Interest is payable, unless waived, at a rate of 10% p.a. on all sums due and owing for more than 120 days and any recalculation of statements to include government penalties will incur an administration fee.

9.1.2 In addition CCSL shall be reimbursed for all costs, expenses, and disbursements (including fees of legal advisors and counsel) plus a reasonable addition for overheads and administration costs incurred in or about the provision of its services or the exercise of its powers, rights and remedies.

9.1.3 Liability for the fees and disbursements of CCSL shall be that of the client and, if more than one, of the clients jointly and severally. CCSL may also recover the same from the Entity.

9.1.4 CCSL is authorised to pay from any funds that it holds its own fees and disbursements and Campbells' legal fees and disbursements in respect of or relating to the client and directors or officers thereof and to deposit in Campbells' (non-interest bearing) escrow account any funds that it receives in respect of or relating to the client and directors or officers thereof.

#### 10 Miscellaneous

10.1.1 CCSL and the client shall comply with the laws of the Cayman Islands; the client shall be responsible for drawing the attention of CCSL to any relevant requirements of the laws of other jurisdictions and the client shall comply with all such laws. The client shall ensure that no directions, recommendations or advice to CCSL would involve a breach of the laws of any relevant jurisdiction.

10.1.2 The client will provide to CCSL such documentation and information as CCSL may, at its sole discretion, require to enable CCSL to comply with all applicable laws and regulations in force in the Cayman Islands. The obligation upon the client in this regard, and for any indemnity, exculpation and other provision intended to safeguard or protect CCSL and for any other obligations intended to have continuing effect shall be continuing obligations and shall continue to have effect notwithstanding termination of these Terms.

10.1.3 Any information which CCSL obtains as a result of providing services will be treated in an entirely confidential manner, subject to applicable law, provided that CCSL will not be prevented from disclosing confidential information: (a) which is or becomes public knowledge other than by a breach of an obligation of confidentiality by CCSL; (b) which is or becomes known to CCSL from other sources without restriction on disclosure; (c) which is required to be disclosed by law or any professional or regulatory obligation or (d) to CCSL's auditors, bankers or other service providers provided that such persons are required to keep such information confidential.

10.1.4 CCSL may retain client files, papers and documents (together "Client Files") in storage for a period of up to six years from the dissolution of the Entity after which they may be destroyed without liability on the part of CCSL. During such 6 year period and thereafter CCSL shall have no liability for the loss, damage or destruction of Client Files. CCSL and Campbells may exercise a lien over and retain all Client Files and may refuse to provide services until its and Campbells' fees, costs and disbursements and any indemnity have been settled or provided for in full to their satisfaction and may charge for printing, making and retaining a copy of Client Files, storage and handling (including for any period such Client Files have been kept in storage and for retrieval from storage) and delivery, at their usual rates from time to time. Subject thereto, CCSL will return any Client Files in its possession to which a client is entitled upon request. Client Files may be retained by CCSL in the form of electronic records only and CCSL may destroy hard copies of Client Files where Client Files are retained in the form of electronic records.

10.1.5 It shall be the sole responsibility of the client to obtain such advice as to taxation or any other matter of law within or without the Cayman Islands as may be appropriate or desirable, and under no circumstances shall CCSL have any responsibility for the efficacy for any purpose of any agreement, arrangement or structure established by or upon the instructions of the client or an

authorised person. CCSL in its entire discretion may require evidence, where it deems this necessary that the client has engaged legal representation in connection with its projected business with CCSL. Furthermore, it is the sole responsibility of the client to assure itself that such legal representation is adequate for its needs, and CCSL accepts no liability or responsibility for the adequacy of such legal representation.

10.1.6 Unless otherwise agreed in writing with CCSL, it shall be the sole responsibility of the client to keep proper accounts of an Entity and to provide them to CCSL promptly upon request and provide all necessary documents to CCSL to enable statutory filings.

10.1.7 These Terms (including fees) may be amended unilaterally by CCSL by publishing revised terms and conditions at <https://www.campbellslegal.com/CCSL-T&C.pdf>. Such amendments shall take effect 30 days after such publication. The Terms for the time being in force will be available for inspection at <https://www.campbellslegal.com/CCSL-T&C.pdf>.

10.1.8 These Terms (as amended from time to time) shall bind and ensure to the benefit of the respective heirs, estates, assigns and successors of the client and CCSL. The client's contractual relationship is with CCSL only and not with any of the Related Parties (as defined below). Notwithstanding anything to the contrary herein, the Related Parties shall have no liability to the client for any loss or damage the client may suffer or incur in connection with the Services, whether direct, indirect or consequential, under any circumstances whatsoever.

10.1.9 The client may terminate its relationship with CCSL at any time by notice in writing to CCSL. CCSL may terminate its relationship with the client and may decline to provide further services to the Entity upon giving not less 30 days' notice of termination to the client. Further, if CCSL shall consider that the client or any authorised person shall have failed to observe and/or comply with these Terms or any other understandings reached with CCSL (including, without limitation, non-payment of sums due to CCSL), CCSL may at its option terminate its relationship with the client forthwith and may, forthwith and without further notice, resign as registered office by notice to the Registrar of Companies. If any sums owing to CCSL are past due, CCSL will forthwith and without further notice cease providing the registered office and any other services to the client provided that CCSL will resume providing such services from the date of cessation when all sums due in accordance with its Fee Schedule are paid. Annual fees are not pro-rated in the event of termination and shall be payable in full for the calendar year of termination. Termination pursuant to this paragraph or otherwise shall not prejudice any accrued rights or liabilities nor the various provisions of these Terms for the protection, indemnity and security of CCSL.

10.1.10 The client represents and warrants that the Entity, the client and their management (including any directors or officers thereof):

10.1.10.1 are not Sanctioned Persons;

10.1.10.2 are not operationally based or domiciled in a country or territory in relation to which current sanctions have been issued by a Sanctioning Authority;

10.1.10.3 are not dealing with and have no connections with Sanctioned Persons; and that the client:

10.1.10.4 have carried out thorough due diligence to establish the identities of each beneficial owner of the client and, based on such due diligence, such beneficial owners are not Sanctioned Persons;

10.1.10.5 hold the evidence of the identities and status of each beneficial owner of the client and will maintain all such evidence for at least five years from the date of dissolution of the Entity, and

10.1.10.6 will make available to CCSL such information and any additional information that CCSL may request.

10.1.11 These Terms and the relationship between CCSL, the client, and any Entity shall be governed by and construed in accordance with the laws of the Cayman Islands. Any dispute arising out of or in connection with this contract, including any question regarding its existence, validity or termination, shall be referred to and finally resolved by arbitration under the LCIA Rules, which Rules are deemed to be incorporated by reference, save that CCSL shall have the right at its sole option as an alternative to arbitration to bring any claim against the client in the courts of the Cayman Islands or any competent jurisdiction. The number of arbitrators shall be one. The seat, or legal place, of arbitration shall be the Cayman Islands. The language to be used in the arbitral proceedings shall be English.

10.1.12 In these Terms unless there be something in the subject or context inconsistent with such construction:

10.1.12.1 The singular shall include the plural and vice versa and words importing any gender shall include all genders;

10.1.12.2 Words importing persons shall include companies or associations or bodies of persons whether corporate or unincorporated;

10.1.12.3 Reference to laws, acts or statutes are to laws, acts and statutes of the Cayman Islands and include any revisions, statutory modifications and re-enactments thereof for them time being in force;

10.1.13 In these Terms, the following words and expressions shall have the following meanings:

10.1.14 "affiliate" includes any person who or which directly or indirectly controls or has an interest in, is controlled by, or is under common control with, the client or the Entity;

10.1.14.1 "authorised person" means the client and any person from whom CCSL is authorised or instructed to accept directions, recommendations or advice, whether such authorisation shall be general or limited.

10.1.14.2 "client" includes the Entity for which CCSL provides services, each shareholder and partner thereof and, if different, each beneficial or indirect owner of any interest therein;

10.1.14.3 "CCSL" includes, in the context of any indemnity or liability, where the context so requires or admits and where the interests of the shareholders, subsidiaries, officers, employees and agents, past, present and future of CCSL are concerned (the "Related Parties"), Related Parties; to the intent, inter alia, that all the protections, exculpations and indemnities of CCSL shall ensure to the benefit of the Related Parties and shall be held and may be enforced by CCSL for itself and as trustee for and on behalf of the Related Parties;

10.1.14.4 "official mail" means all correspondence from the Cayman Islands Government, statutory, legal and regulatory proceedings and notice of threatened legal and regulatory proceedings.

10.1.14.5 "Sanctioning Authority" means the Cayman Islands, United Nations, European Union, United Kingdom, United States of America and any other applicable competent authority or government including without limitation the Governor of the Cayman Islands, United Nations Security Council, European Union, United Kingdom Foreign and Commonwealth Office and Office of Financial Sanctions Implementation and United States Treasury Department's Office of Foreign Assets Control.

10.1.14.6 "Sanctioned Persons": means any persons, entities, bodies or vessels designated by a Sanctioning Authority.

10.1.15 These Terms contain the entire agreement between the parties with respect to the subject matter hereof, supersedes all previous agreements and understandings between the parties with respect hereto, and may not be modified except by an instrument in writing signed by the duly authorised representatives of CCSL.