

Economic Substance Notification and Reporting under BVI Economic Substance (Companies and Limited Partnerships) Act, 2018 (as amended).

Instructions: Complete this form if the entity is a Relevant Entity that is engaged in a Relevant Activity and the entity is tax resident in a jurisdiction outside the British Virgin Islands. Refer to the [BVI Economic Substance Webpage](#) for more information.

Complete this form using Adobe Acrobat. The form does not need to be signed. Send the completed form to regulationbvi@campbellslegal.com

If any of the information set out below changes, you should notify Campbells within 21 days of the change by email to regulationbvi@campbellslegal.com

Name of the Entity (the "Entity"):	
Entity Incorporation Number: (You will find this number in the email from Campbells)	
Entity ES Financial Period Start Date: (dd/mm/yyyy) (You will find this date in the email from Campbells)	
Entity ES Financial Period End Date: (dd/mm/yyyy) (You will find this date in the email from Campbells)	
Entity financial year end: (dd/mm)	
Change ES Financial Period for subsequent ES Financial Periods to coincide with the Entity's financial year end? If Yes, complete the attached Application to Change ES Financial Period.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Entity Reference Number: (You will find this number in the email from Campbells)	
Relevant Activity: (If more than one Relevant Activity is applicable, complete a separate Form Two for each Relevant Activity)	Banking Business <input type="checkbox"/> Insurance Business <input type="checkbox"/> Fund Management Business <input type="checkbox"/> Finance and Leasing Business <input type="checkbox"/> Shipping Business <input type="checkbox"/> Headquarters Business <input type="checkbox"/> Distribution and Service <input type="checkbox"/> Centre Business <input type="checkbox"/> Holding Business <input type="checkbox"/> Intellectual Property Business <input type="checkbox"/>
Was the Relevant Activity carried on for only part of the ES Financial Period? If Yes, insert the Relevant Activity start date and Relevant Activity end date in the fields below.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Relevant Activity Start Date (dd/mm/yyyy)	

Relevant Activity End Date (dd/mm/yyyy)				
Jurisdiction in which the entity is tax resident: (Use Country Code found here):				
Does the entity have a parent entity ?		Yes <input type="checkbox"/> No <input type="checkbox"/>		
If Yes, complete the Parent Entity questions in the fields below.				
Parent Entity – Parent Entity Name:				
Parent Entity – Parent Entity Alternative Name: (optional)				
Parent Entity – Parent Entity’s Jurisdiction of Formation/Incorporation: (Use Country Code found here):				
Parent Entity – Parent Entity’s Formation/Incorporation Number:				
Evidence of non-residency or provisional treatment:				
Evidence of Tax Residency in another jurisdiction which meets ITA Rule 3 Proof of tax residency attached		<input type="checkbox"/> Attached		
OR				
Application for provisional treatment as non-resident under ITA Rule 6 which meets conditions in ITA Rule 10		<input type="checkbox"/> Attached		
This Form Two was completed by:				
Print Name:				
Date:				
Please update your Campbells contact details:				
Billing Contact(s) at the Entity:				
First Name	Last Name	Position	Telephone	Contact email
Legal/Regulatory Contact(s) at the Entity:				
First Name	Last Name	Position	Telephone	Contact email

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Instructions: Complete this Application if the Entity wishes to change its ES Financial Period. Refer to the [Application to Change ES Financial Period Instructions](#) for more information.

Complete this form using Adobe Acrobat. The form does not need to be signed. Send the completed form to regulationbvi@campbellslegal.com

Name of the Entity (the "Entity"):	
Entity Reference Number: (You will find this number in the email from Campbells)	
Entity Incorporation Number: (You will find this number in the email from Campbells)	
Date of Entity Formation: (You will find this date in the email from Campbells)	
Entity's financial year end: (dd/mm)	
Change ES Financial Period for subsequent ES Financial Periods to coincide with the Entity's financial year end?	Yes [<input checked="" type="checkbox"/>] No [<input type="checkbox"/>]
First ES Financial Period Start Date: (dd/mm/yyyy) (You will find this date in the email from Campbells)	
First ES Financial Period End Date: (dd/mm/yyyy) (You will find this date in the email from Campbells)	
Transition ES Financial Period Start Date: (dd/mm/yyyy) (You will find this date in the email from Campbells)	
Transition ES Financial Period End Date: (dd/mm/yyyy) (You will find this date in the email from Campbells)	
New ES Financial Period Start Date: (You will find this date in the email from Campbells)	
New ES Financial Period End Date: (You will find this date in the email from Campbells)	
Reason(s) for the proposed change to the ES Financial Period (e.g. to coincide with the Entity's financial year end.)	
This Application to Change ES Financial Period was completed by:	
Print Name:	
Date:	